



**EMBASSY OF INDIA
HANOI**

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**INVITES QUOTATIONS FOR
PAINTING JOB**

**AT THE INDIA HOUSE (41, Ly Thuong Kiet, Hoan Kiem Distt,
Hanoi)**

TENDER NO. HAN/872/01/2022

**LAST DATE FOR SUBMISSION OF BIDS:
13th September 2022 UP TO 1730 HRS (Local Time)**

**DATE OF OPENING BIDS:
14th September 2022 AT 1000 HRS (Local Time)**

**PLACE OF OPENING OF BIDS: EMBASSY OF INDIA,
58-60 Tran Hung Dao Street, Hoan Kiem District, Hanoi
TEL NO: +84-24- 38244989/90**

No. HAN/872/01/2022
EMBASSY OF INDIA
HANOI

**NOTICE INVITING TENDER FOR PAINTING WORK AT THE INDIA HOUSE (41,
LY THUONG KIET, HOAN KIEM DISTT, HANOI)**

No. HAN/872/01/2022

Dated: 23rd August 2022

The Embassy of India, Hanoi, (EOI Hanoi) invites sealed tenders from interested firms for carrying out Painting Work at the India House (41, Ly Thuong Kiet, Hoan Kiem Distt, Hanoi)

2. The tender document can be downloaded free of cost from the following websites:

www.indembassyhanoi.gov.in
www.http://eprocure.gov.in/cppp

3. The tender should be submitted in a sealed envelope superscripted **“Tender for Painting Work at India House”** addressed to the **Head of Chancery, Embassy of India, Hanoi, 58-60 Tran Hung Dao Street, Hoan Kiem District, Hanoi, Vietnam**, and must reach on or before 13.09.2022 by 1730 hours. Bids may be hand delivered or sent by post at the aforementioned address so as to reach on or before the prescribed date and time. Mission will not be responsible for any postal delay. Queries, if any, may be addressed to Head of Chancery at email hoc.hanoi@mea.gov.in .

4. The import schedules and dates are as under:

DATES TO REMEMBER

S. No.	Events	Date
1.	Tender Publish Date	23.08.2022
2.	Document Download Start Date	23.08.2022
3.	Pre-bid/Site Visit	29.08.2019 at 1000 hours (India House, 41, Ly Thuong Kiet, Hoan Kiem Distt, Hanoi)
4.	Bid Submission end date	13.09.2022 (1730 hours)
5.	Opening of Tender	14.09.2022 (1000 hours)

5. Terms and Conditions

5.1. The Mission reserves right to reject any or all bids/offers without giving any notice or assigning any reason thereof. The decision of the Mission in this regard will be final and binding upon the bidders.

5.2. The Tender shall be neatly arranged and legible. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the Tender. The conditional tender will be summarily rejected.

5.3. The Bidders shall submit documentary evidence in respect of their technical capabilities and experience in providing of similar services.

5.4 Any tender received by the Mission after the deadline for submission of tenders will not be accepted.

5.5 The Firm concerned will be fully responsible for the safety and insurance of its employees.

5.6 In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, Mission's interpretation of the clauses shall be final and binding on all parties.

6. Scope of Work

6.1 Painting of the internal and external boundary walls of India House.

6.2 Painting of 3 Guest Rooms at India House (interior and exterior)

6.3 Painting of Servant Quarters at India House (interior and exterior)

6.4 Painting of the Main Residential Building at India House (interior and exterior)

6.5 Filling up of gaps, if any in the walls

6.6 Painting of doors and windows

6.7 Replastering and painting of areas where the plaster/paint has come off due to moisture

6.8 Painting of the iron railings installed on the boundary walls of the India House

6.9 Painting of metallic gates at the entrance of India House

6.10 Water proofing and plastering/repairing the ceiling/wass in the areas where there is seepage

6.11 Repairing and painting the damaged portion of the wall and putting the metallic fence on the portion of boundary wall adjacent to Voice of Vietnam (VOV)'s Building

6.12 Cleaning and Removing the waste

6.13 The work is to be completed within twenty (20) days after the award of the Tender.

6.14 EoI, Hanoi reserves the right to levy penalty @0.5% of the Contract Price per day for delay beyond the scheduled period.

6.15 Dulux 501 Paint is to be used for the painting work

6.16 Three coats of painting/polishing need to be done

7. Instruction to Bidders

Price & Terms of Payment

7.1 Price quoted by the Bidder and agreed to by EoI Hanoi shall be considered final and no price escalation will be permitted thereafter.

7.2 Bidders must quote the price in the format given in Contract Price Schedule at Annexure-I of this document.

7.3 All prices are to be quoted in Vietnam Dong (VND) only.

7.4 **Bid Validity:** The bids should be valid for 120 days.

7.5 The attention of Bidders is drawn as to compliance with laws and regulations concerning safety and health, labor regulations, social insurance, labour taxes, tax deduction, import restrictions duties and levies, company's tax, VAT etc. **All rates and sum inserted against items of works shall be inclusive of VAT and all other taxes.**

7.6 All employees and labour of the bidder need to have valid identification documents. Entry of men and material in and out of the site is regulated and under strict security supervision. The Bidder will have to comply with the security guidelines of the Embassy. Ensure safety precautions as per the safety standards to avoid any project related injury to workers. Any liability arising out of such incidents in the premises of the Embassy and work place injury shall be that of Bidder's responsibility and **NOT** Embassy of India's responsibility repeat **NOT** Embassy of India's responsibility.

7.7 Bidder shall have deemed to have read carefully all the Tender Documents, Scope of Work and Specifications etc. The quoted price should be inclusive and complete in all respect and as per the highest standards of work.

7.8 Price escalation in rates due to any reason such as increase in prices of material, equipment & labour, fuel (petrol, diesel, gas etc.), electricity & water, levy of new taxes, hike in any tax rate, Cess or due to delay in completion etc. **shall not be applicable.**

7.9 **Retention Money-** 5% of Contract Bill to be deducted from each RA bill. The amount will be released after completion of defect liability period i.e. one year after satisfactory completion of work.

7.10 **Performance Guarantee:** Performance Guarantee @5% to be deposited within 15 days of issue of Letter of intent. Letter of award of work shall be issued on receipt of Performance Guarantee. The Performance Guarantee shall be released two months after satisfactory completion of work.

7.11 **Defect liability period:** One year from the date of satisfactory completion of work.

7.12 **Terms of Payment:** The Contractor shall be entitled to be paid as per the following stages of work:

- a. 30%: Mobilization advance after procurement and start of the work;
- b. 65%: Upon satisfactory completion of work
- c. 5%: To be paid one year after satisfactory completion of work

7.13 Commencement date of the works shall be effected within **seven (7) days** from the date of issuing the Acceptance letter or handing over the site, whichever is earlier. This 7 days period will be defined as the mobilization period.

7.14 The Period of Completion for the whole of the Works is 20 (twenty) days calculated from the Commencement date.

7.15 The Defects Liability period shall be **Three Hundred Sixty Five (365) days** from the date of completion.

7.16 The Employer will not be bound to accept the lowest or any tender or to give a reason for the rejection of any Tender.

7.17 All labor must be Vietnamese and Security cleared.

7.18 **Force Majeure:** EoI Hanoi may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that, the delay in performance or other failure to perform its obligations under the contract is the result of an Force Majeure. Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of nature (like earthquakes, floods, storms etc.), acts of states, the direct and indirect consequences of wars (declared or undeclared), hostilities, national emergencies, civil commotion and strikes at successful Bidder's premises.

Financial Bid Proforma

1. Name of the firm:
2. Address of the Registered Office:

3. Correspondence address:

4. Contact details:
 - (a) Telephone:
 - (b) Fax:
 - (c) E-mail:

Ser	Work Detail	Charges (in VND)	Remarks, if any
(a)			

[Signature(s) of the Tenderer(s) with Name, Designation, Date & Seal]