



HANOI

www.indembassyhanoi.gov.in

TENDER NOTICE

INVITES QUOTATIONS FOR

PAINTING AND REPLACEMENT OF SKIRTING TILES JOBS

AT THE INDIA HOUSE (41, Ly Thuong Kiet, Cua Nam Ward, Hanoi)

TENDER NO. HAN/872/01/2022

LAST DATE FOR SUBMISSION OF BIDS:
27 November 2026 to 1730 hrs

DATE OF OPENING BIDS:
30 November 2026 at 1000 hrs

**PLACE OF OPENING OF BIDS: EMBASSY OF INDIA,
58-60 Tran Hung Dao Street, Cua Nam Ward, Hanoi
TEL NO: +84-24- 38244989/90**

HAN/872/01/2022
EMBASSY OF INDIA
HANOI

**NOTICE INVITING TENDER FOR PAINTING AND REPLACEMENT OF SKIRTING
TILES WORKS AT THE INDIA HOUSE (41, LY THUONG KIET, CUA NAM WARD,
HANOI)**

HAN/872/01/2022

Date: 28 October 2026

The Embassy of India, Hanoi, (Eoi Hanoi) invites sealed tenders from interested firms for carrying out Painting Work at the India House (41, Ly Thuong Kiet, Cua Nam Ward, Hanoi)

2. The tender document can be downloaded free of cost from the following websites:

www.indembassyhanoi.gov.in

<https://eprocure.gov.in/epublish/app>

3. The tender should be submitted in a sealed envelope superscripted “**Tender for Painting and Replacement of skirting tiles works at India House**” addressed to the **Head of Chancery, Embassy of India, Hanoi, 58-60 Tran Hung Dao Street, Cua Nam Ward, Hanoi, Vietnam**, and must reach on or before 27.11.2026 by 1730 hours. Bids may be hand delivered or sent by post at the aforementioned address so as to reach on or before the prescribed date and time. Mission will not be responsible for any postal delay. Queries, if any, may be addressed to Head of Chancery at email: estt.hanoi@mea.gov.in and telephonically through contact no. +84-24-38244989/90.

4. The import schedules and dates are as under:

S. No.	Events	Date
1.	Tender Publish Date	28.10.2026
2.	Tender Download Start Date/ Bid submission start date	28.10.2026
3.	Pre-bid/Site Visit	30.10.2026 at 1000 hours (India House, 41, Ly Thuong Kiet, Cua Nam Ward, Hanoi)
4.	Bid Submission end date	27.11.2026 (1730 hours)
5.	Opening of Tender	30.11.2026 (1000 hours)

5. Terms and Conditions

5.1. The Mission reserves right to reject any or all bids/offers without giving any notice or assigning any reason thereof. The decision of the Mission in this regard will be final and binding upon the bidders.

5.2. The Tender shall be neatly arranged and legible. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the Tender. The conditional tender will be summarily rejected.

5.3. The Bidders shall submit documentary evidence in respect of their technical capabilities and experience in providing of similar services.

5.4 Any tender received by the Mission after the deadline for submission of tenders will not be accepted.

5.5 The Firm concerned will be fully responsible for the safety and insurance of its employees.

5.6 In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, Mission's interpretation of the clauses shall be final and binding on all parties.

6. Scope of Work

6.1 Painting of the boundary walls of India House.

6.2 Painting of 3 Rooms at India House (exterior)

6.3 Painting of a Store Room at India House (exterior)

6.4 Painting of the Main Residential Building at India House (exterior)

6.5 Filling up of gaps, if any in the walls

6.6 Replastering and painting of areas where the plaster/paint has come off due to moisture

6.7 Replacing the skirting tiles of boundary walls/ main residential building of India House

6.8 Cleaning and removing the waste

6.9 The work is to be completed within twenty (20) days after the award of the Tender.

6.10 Eol, Hanoi reserves the right to levy penalty @0.5% of the Contract Price per day for delay beyond the scheduled period.

6.11 Dulux Paint is to be used for the painting work

6.12 Three coats of painting need to be done

7. Instruction to Bidders

Price & Terms of Payment

7.1 Price quoted by the Bidder and agreed to by Eol Hanoi shall be considered final and no price escalation will be permitted thereafter.

7.2 Bidders must quote the price in the format given in Contract Price Schedule at Annexure-I of this document.

7.3 All prices are to be quoted in Vietnam Dong (VND) only.

7.4 **Bid Validity:** The bids should be valid for 120 days.

7.5 The attention of Bidders is drawn as to compliance with laws and regulations concerning safety and health, labor regulations, social insurance, labour taxes, tax deduction, import restrictions duties and levies, company's tax, VAT etc. **All rates and sum inserted against items of works shall be inclusive of VAT and all other taxes.**

7.6 All employees and labour of the bidder need to have valid identification documents. Entry of men and material in and out of the site is regulated and under strict security supervision. The Bidder will have to comply with the security guidelines of the Embassy. Ensure safety precautions as per the safety standards to avoid any project related injury to workers. Any liability arising out of such incidents in the premises of the Embassy and work place injury shall be that of Bidder's responsibility and **NOT** Embassy of India's responsibility repeat **NOT** Embassy of India's responsibility.

7.7 Bidder shall have deemed to have read carefully all the Tender Documents, Scope of Work and Specifications etc. The quoted price should be inclusive and complete in all respect and as per the highest standards of work.

7.8 Price escalation in rates due to any reason such as increase in prices of material, equipment & labour, fuel (petrol, diesel, gas etc.), electricity & water, levy of new taxes, hike in any tax rate, Cess or due to delay in completion etc. **shall not be applicable.**

7.9 **Bid Security Declaration:** Prospective bidders are required to submit a signed Bid Security Declaration (Annexure-II) along with their bids to the effect and stating that if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the tender documents, they will be suspended for the period of one year from the date of committing such breach for bidding/award of all future contract(s) of Embassy of India, Hanoi.

7.10 **Retention Money–** 5% of Contract Bill to be deducted from each RA bill. The amount will be released after completion of defect liability period i.e. one year after satisfactory completion of work.

7.11 **Performance Guarantee:** Performance Guarantee @5% to be deposited within 15 days of issue of Letter of intent. Letter of award of work shall be issued on receipt of Performance Guarantee. The Performance Guarantee shall be released two months after satisfactory completion of work.

7.12 **Defect liability period:** One year from the date of satisfactory completion of work.

7.13 **Terms of Payment:** The Contractor shall be entitled to be paid as per the following stages of work:

- a. 30%: Mobilization advance after procurement and start of the work;
- b. 65%: Upon satisfactory completion of work
- c. 5%: To be paid one year after satisfactory completion of work

7.13 Commencement date of the works shall be effected within **seven (7) days** from the date of issuing the Acceptance letter or handing over the site, whichever is earlier. This 7 days period will be defined as the mobilization period.

7.14 The Period of Completion for the whole of the Works is 20 (twenty) days calculated from the Commencement date.

7.15 The Defects Liability period shall be **Three Hundred Sixty Five (365) days** from the date of completion.

7.16 The Employer will not be bound to accept the lowest or any tender or to give a reason for the rejection of any Tender.

7.17 All labor must be Vietnamese and Security cleared.

7.18 **Force Majeure:** Eol Hanoi may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that, the delay in performance or other failure to perform its obligations under the contract is the result of an Force Majeure. Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of nature (like earthquakes, floods, storms etc.), acts of states, the direct and indirect consequences of wars (declared or undeclared), hostilities, national emergencies, civil commotion and strikes at successful Bidder's premises.

Financial Bid Proforma

1. Name of the firm:
2. Address of the Registered Office:
3. Correspondence address:
4. Contact details:
 - (a) Telephone:
 - (b) Fax:
 - (c) E-mail:

Sl. No.	Work Details	Charges excluding VAT (in VND)	VAT (in VND)	Charges including VAT (in VND)	Remarks, if any
(a)					
(b)					

Signature of the authorized signatory of the Bidder with
seal of the firm/company

Name: _____

Mobile No. _____

Date: _____

**FORMAT OF BID SECURITY DECLARATION FROM BIDDERS IN LIEU OF
EARNEST MONEY DEPOSIT (EMD)**

(On Bidders Letter head)

I/We, the authorized signatory of M/s. _____,
participating in the subject tender No. _____ for the item/job of
_____, do hereby declare:

(i) That I/we have availed the benefit of waiver of EMD while submitting our offer against the subject Tender and no EMD being deposited for the said tender.

(ii) That in the event I/we withdraw/modify our bid during the period of validity Or I/we fail to execute formal contract agreement within the given timeline Or I/we fail to submit a Performance Security within the given timeline Or I/we commit any breach of Tender Conditions/Contract, I/we will be suspended from being eligible for bidding/award of all future contract(s) of Embassy of India, Hanoi for a period one year from the date of committing such breach.

Signature of the Authorised
Signatory of the Bidder with
Seal of the firm/company

Name: _____

Mobile No. _____

Date: _____