



The Embassy of India, Hanoi intends to recruit a suitable Vietnamese citizen for the local post of Clerk immediately.

Qualification & other requirements:

University graduates, having a good command over spoken and written English and Vietnamese language, experience of interpretation work, good computer skills and having knowledge of MS Office. Candidate should be in the age group between 25-35 years as on 01<sup>st</sup> January 2026.

Interested candidates may submit a detailed resume in English with contact address, email and telephone number on or before 05/01/2026 at the email address given below: -

The Head of Chancery,  
Embassy of India,  
58-60 Tran Hung Dao Street, Hanoi  
Tel. No. 024-38244989/90  
Email: [admn1.hanoi@mea.gov.in](mailto:admn1.hanoi@mea.gov.in)

Short listed candidates will be called for interview. The selected candidates will be required to join duty immediately.